

## AFJROTC I, II, III, IV Course Syllabus

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Academic Year 2023-2024

### **COURSE NAME: AFJROTC I, II, III, IV**

The **Mission** of Air Force JROTC is to develop citizens of character dedicated to serving their nation and community.

**CREDIT HOURS:** 1 Physical Education OR Elective Credit for the entire year (must complete both semesters)

**INSTRUCTOR'S NAMES:** Maj Philip Welch and CMSgt Edward Slacum

### **REQUIRED TEXT AND MATERIALS:**

Leadership Education (LE 200) Textbook: *Communication, Awareness, and Leadership*

Aerospace Science (AS 220) Textbook: *An Introduction to Global Awareness*

Air Force Manual 36-2203: *Personnel Drill and Ceremonies, V-2627*

TX-954 Cadet Guide

TX-954 Course Syllabus

TX-954 Drill Guide

AFJROTC Service Uniform (includes: service pants, service jacket, zip-up jacket, short-sleeve blue shirt, belt, belt buckle, tie (males) or tie tab (females), white t-shirt, brushed silver name tag, blue name tag, flight cap, low quarter shoes, black socks). The initial issue of the AFJROTC service uniform is provided at no cost to the cadet. Accountable items are required to be turned in when the cadet is no longer enrolled in the AFJROTC program, failure to return items will result in the cadet being placed on the WHS fines/hold list.

AFJROTC Physical Training Uniform (includes: Air Force physical training t-shirt (or locally procured t-shirt), Air Force physical training shorts, Air Force sweat shirt and Air Force sweat pants). At the beginning of each academic year cadets will be issued the AFJROTC physical training uniform at no cost to the cadet. The AFJROTC physical training uniform will only be returned if the Cadet is removed from the AFJROTC program at the request of the instructors.

Athletic shoes (provided by the cadet)

Virtual Classroom (online classrooms will be set up by the SASI/ASI)

Notebook, loose leaf paper and/or binder

Pen or pencil

**COURSE DESCRIPTION:** The course consists of three components: Aerospace Science (40%), Leadership Education (40%), and Wellness / Physical Fitness (20%).

**Leadership Education (Course: Communication, Awareness, and Leadership)**

This course is designed and customized to improve communication, enhance awareness of self and others, and provide fundamentals of leadership and followership. The course focuses on the Air Force Junior Reserve Officer Training Corps (AFJROTC) mission to “develop citizens of character dedication to serving their nation and community.” Woven throughout is the underlying theme of developing personal integrity. The course also emphasizes leadership and values such as service and excellence.

**Leadership Education (Course: Fundamentals of Management) & Drill and Ceremonies**

This course is designed to provide students with an introduction to basic management concepts and skills, especially as they relate to managing in a JROTC unit.

**Aerospace Science (Course: An Introduction to Global Awareness)**

This is a customized course about world cultures. The course is specifically created for Junior ROTC programs. It is designed to introduce students to the study of world affairs, regional studies, and cultural awareness. It delves into history, geography, religions, languages, culture, political systems, economics, social issues, environmental concerns, and human rights. It looks at major events and significant figures that have shaped each region.

**Drill and Ceremonies**

Drill and Ceremonies concentrates on the elements of military drill, ceremonies, reviews, parades and development of the command voice.

**Health & Wellness**

The Health and Wellness (physical training) portion will incorporate the Cadet Health and Wellness Program (CHWP). The CHWP is an exercise program focused upon individual baseline improvements. The goal of the CHWP is to motivate AFJROTC cadets to lead active, healthy lifestyles beyond program requirements and into their adult lives. Cadets will be given the opportunity to put into practice the wellness concepts that are taught in Leadership Education. Students are required to wear the AF JROTC service uniform weekly (as directed by the instructors). All Cadets are required to wear an instructor approved or issued PT uniform (shirt and shorts) and athletic shoes (with socks) every Friday.

**NOTE:** Slides, sandals, and crocs are **not allowed** to be worn during AFJROTC classes due to safety concerns. If cadets wear slides, sandals, or crocs to school they must bring appropriate shoes to wear in AFJROTC that are closed toe and cover the sides and heel of the foot.

## **COURSE OBJECTIVES:**

### **Leadership Education (LE 200): Communication, Awareness, and Leadership**

#### **Chapter 1: Learning and Communication**

1. Learning to communicate
  - a. How the communication process works
  - b. Barriers to effective communication
  - c. The importance of feedback
2. Learning to Listen
  - a. The listening process
  - b. The four types of listening
  - c. The importance of listening
  - d. Myths about listening
  - e. Bad listening habits
  - f. Effective listening techniques
3. Learning to Think Critically
  - a. The importance of learning to think
  - b. The standards of critical thinking
  - c. Asking good questions
  - d. Designing and evaluating your learning

#### **Chapter 2: Communicating Effectively**

1. The Basic Checklist for Writing
  - a. The basic checklist for writing
  - b. Analyzing your purpose and audience
  - c. Conducting research to support your ideas
  - d. How to support your ideas
  - e. Getting organized

- f. Drafting and editing
  - g. Fighting for feedback
- 2. Writing Effectively
  - a. What makes writing effective
  - b. Tone and clarity
  - c. Continuity: the three-part structure
  - d. Writing effective sentences
  - e. Safe and responsible practices for communicating online
- 3. Speaking Effectively
  - a. What effective speaking is
  - b. The importance of preparing to speak
  - c. How to organize your presentation
  - d. The effective use of visual support
  - e. How to use presentation skills
  - f. Practicing and giving your presentation

### **Chapter 3: Understanding Your Attitude**

- 1. Interpreting Events and Experiences
  - a. Interpreting events and experiences
  - b. The hierarchy of needs
  - c. The importance of a positive outlook on life
  - d. How perspective molds your understanding of life
  - e. How perspective molds your purposes, passions, and practices
  - f. How personality shapes your perspective and motivation
  - g. How actions reveal your attitudes

2. Developing a Positive Attitude
  - a. The significance of a positive attitude
  - b. Why people use defense mechanisms
  - c. The importance of integrity and credibility
  - d. The importance of humility and patience
  - e. The importance of respect and appreciation
  - f. The importance of focusing on task completion and people
3. What It Takes to Be a Leader
  - a. What is a good leader?
  - b. Perseverance in a leader
  - c. Courage in a leader
  - d. Patience in a leader

#### **Chapter 4: Understanding Your Actions**

1. Integrity and Character
  - a. The traits of integrity
  - b. Being a positive role model
  - c. How character affects behavior
2. Personality and Actions
  - a. Personality types and traits
  - b. How personality influences actions
  - c. The value of different kinds of personalities
3. Consequences and Responsibilities
  - a. The consequences of taking or avoiding responsibility
  - b. How defense mechanisms affect your actions and decisions
  - c. Learning to take responsibility for your actions and decisions

## **Chapter 5: Developing Vision and Teams**

1. Group and Team Dynamics
  - a. The importance of working as a team
  - b. The characteristics of effective teams
  - c. Four stages of team development
  - d. Running an effective meeting
2. Building Mutual Respect
  - a. The different dimensions of respect
  - b. The values of tolerance and understanding
  - c. Improving group effectiveness
3. Establishing a Common Vision
  - a. The importance of a common vision
  - b. Writing a team charter
  - c. Enlisting others to work toward a common vision

## **Chapter 6: Solving Conflicts and Problems**

1. Identifying Conflicts in Groups
  - a. Types of problems in groups
  - b. Types of conflicts in groups
  - c. Ways of handling conflict
2. Steps for Problem Solving
  - a. Common Group problems
  - b. Common indicators of group problems
  - c. The six steps of problem solving
3. Building Consensus
  - a. The nature of consensus
  - b. Methods of building consensus

## **Chapter 7: A Leadership Model**

1. An Introduction to US Air Force Leadership
  - a. The basic elements of leadership
  - b. The Air Force Core Values
  - c. Reasons for recognizing the Core Values
2. Leadership Characteristics
  - a. Six characteristics of an effective leader
  - b. Competence in a leader
  - c. Commitment in a leader
3. Air Force Leadership Principles
  - a. Key leadership principles
  - b. Know yourself and your role
  - c. Set the example
  - d. Care for your people
  - e. Communicate, educate, equip, and motivate
  - f. Accept responsibility
  - g. Develop teamwork

## **Chapter 8: Adaptive Leadership**

1. Leadership Style and Mission Demands
  - a. The two orientations of leadership behavior
  - b. The four leadership styles
  - c. The primary factors of the leadership situation
2. Followership
  - a. The importance of good followership
  - b. The readiness factors of followers
  - c. Building effective relationships with leaders

- d. Being an effective follower
- 3. Leadership Preparation
  - a. Preparing for leadership
  - b. Key elements of effective coaching and mentoring
  - c. Ways to practice leadership
  - d. Leadership maxims

## **Aerospace Science (AS 220): An Introduction to Global Awareness**

### **Chapter 1: Introduction to Global Awareness**

- 1. What is Global Awareness
  - a. Explore the components of culture
  - b. Explain the cultural domains and their importance in understanding culture
  - c. Understand the importance of studying other cultures
- 2. The Effects of Technology on Global Culture
  - a. Understand the influence of technology on culture
  - b. Explain how technology can be used to research other cultures
  - c. Recognize the concept of a digital media culture and its influence on the future of culture

### **Chapter 2: The Middle East**

- 1. An Overview of the Middle East
  - a. Understand the geography of the Middle East
  - b. Analyze key historical events that have shaped the culture of the Middle East
  - c. Understand the current economic outlook in the Middle East
- 2. Iran and Kuwait
  - a. Analyze the cultural domains that form the Iranian culture
  - b. Analyze the cultural domains that form the Kuwaiti culture



3. Jordan and Israel
  - a. Analyze the cultural domains that form the Jordanian culture
  - b. Analyze the cultural domains that form the Israeli culture
4. Saudi Arabia and the United Arab Emirates (UAE)
  - a. Analyze the cultural domains that form the Saudi Arabian culture
  - b. Analyze the cultural domains that form the United Arab Emirates (UAE) culture

### **Chapter 3: Asia**

1. An Overview of Asia
  - a. Understand the geography of Asia
  - b. Analyze the key historical events that have shaped the culture of Asia
  - c. Understand the current economic outlook in Asia
2. East Asia: Japan, China, and South Korea
  - a. Analyze the cultural domains that form the Japanese culture
  - b. Analyze the cultural domains that form the Chinese culture
  - c. Analyze the cultural domains that form the South Korean Culture
3. South Asia: India and Sri Lanka
  - a. Analyze the cultural domains that form the Indian culture
  - b. Analyze the cultural domains that form the Sri Lankan culture
4. Southeast Asia: Indonesia, Singapore, and Thailand
  - a. Analyze the cultural domains that form the Indonesian culture
  - b. Analyze the cultural domains that form the Singaporean culture
  - c. Analyze the cultural domains that form the Thai culture
5. North Asia: Russia
  - a. Analyze the cultural domains that form the Russian culture

## **Chapter 4: Africa**

1. An Overview of Africa
  - a. Understand the geography of Africa
  - b. Analyze key historical events that have shaped the culture of Africa
  - c. Understand the current economic outlook in Africa
2. North Africa: Egypt and Morocco
  - a. Analyze the cultural domains that form the Egyptian culture
  - b. Analyze the cultural domains that form the Moroccan culture
3. West Africa: Mali and Nigeria
  - a. Analyze the cultural domains that form the Malian culture
  - b. Analyze the cultural domains that form the Nigerian culture
4. Central and Eastern Africa: Democratic Republic of the Congo and Kenya
  - a. Analyze the cultural domains that form the Congolese culture
  - b. Analyze the cultural domains that form the Kenyan culture
5. South Africa: South Africa and Zimbabwe
  - a. Analyze the cultural domains that form the South African culture
  - b. Analyze the cultural domains that form the Zimbabwean culture

## **Chapter 5: Latin America**

1. An Overview of Latin America
  - a. Understand the geography of Latin America
  - b. Analyze key historical events that have shaped the culture of Latin America
  - c. Understand the current economic outlook in Latin America
2. Colombia, Brazil, and Venezuela
  - a. Analyze the cultural domains that form the Colombian culture
  - b. Analyze the cultural domains that form the Brazilian culture
  - c. Analyze the cultural domains that form the Venezuelan culture

3. Peru, Argentina, and Chile
  - a. Analyze the cultural domains that form the Peruvian culture
  - b. Analyze the cultural domains that form the Argentine culture
  - c. Analyze the cultural domains that form the Chilean culture
4. Costa Rica, Panama, and Belize
  - a. Analyze the cultural domains that form the Costa Rican culture
  - b. Analyze the cultural domains that form the Panamanian culture
  - c. Analyze the cultural domains that form the Belizean culture

## **Chapter 6: Europe**

1. An Overview of Europe
  - a. Understand the geography of Europe
  - b. Analyze key historical events that have shaped the culture of Europe
  - c. Understand the current economic outlook in Europe
2. Western Europe: France and Germany
  - a. Analyze the cultural domains that form the French culture
  - b. Analyze the cultural domains that form the German culture
3. Southern Europe: Italy and Spain
  - a. Analyze the cultural domains that form the Italian culture
  - b. Analyze the cultural domains that form the Spanish culture
4. Northern Europe: United Kingdom and Ireland
  - a. Analyze the cultural domains that form the English culture
  - b. Analyze the cultural domains that form the Irish culture
5. Eastern Europe: Ukraine and Poland
  - a. Analyze the cultural domains that form the Ukrainian culture
  - b. Analyze the cultural domains that form the Polish culture

## **Chapter 7: Australia**

1. An Overview of Australia and Oceania
  - a. Understand the geography of Australia
  - b. Analyze key historical events that have shaped the culture of Australia
  - c. Understand the current economic outlook in Australia
2. Australia and New Zealand
  - a. Analyze the cultural domains that form the Australian culture
  - b. Analyze the cultural domains that form the New Zealand culture
3. Fiji, Samoa, and Papua New Guinea
  - a. Analyze the cultural domains that form the Fijian culture
  - b. Analyze the cultural domains that form the Samoan culture
  - c. Analyze the cultural domains that form the Papua New Guinean culture

## **Chapter 8: North America**

1. Canada
  - a. Analyze the cultural domains the form the Canadian culture

## **Wellness and Physical Fitness**

### **Objectives:**

1. Inspire AFJROTC cadets to lead active, healthy lifestyles beyond program requirements and into their adult lives.
2. Create an individualized training program based on national standards by age and gender.
3. Identify areas of improvements for each cadet.
4. Incorporate a physical training program to reach goals.

**UNIFORM DAY: TUESDAY** (and Special Events as directed). Cadets are required to wear their Physical Training uniform (authorized PT shirt, shorts, and athletic style shoes with socks) every Thursday. If a Cadet is assigned to in-school suspension (ISS) on Tuesday, they are still required to wear their AFJROTC uniform (an instructor will visit them in ISS to conduct their uniform inspection). Cadets assigned to in-school suspension on Thursday will be given an opportunity to make up their missing PT uniform and PT assignment grade after school on a day designated by the instructors. Cadets who fail to make up their missing PT grades on the assigned day will receive a zero for their PT uniform grade and a zero for their PT assignment grade.

**GRADING PROCEDURES:** Grades from the Aerospace Science portion of the course counts towards 40% of the AFJROTC final grade and will be graded by the SASI and/or ASI. The Leadership Education portion of the grade counts towards 40% of the final grade and will be graded by the SASI and/or ASI. The Health & Wellness portion of the program counts for the remaining 20% of the final grade and will be graded by the SASI and/or ASI. Drill will be evaluated by the ASI and the SASI. **HABITUAL NON-WEAR OF THE UNIFORM (DEFINED AS NOT WEARING THE UNIFORM ON THREE REQUIRED OCCASSIONS DURING THE ACADEMIC YEAR) AND/OR FAILURE TO MAINTAIN STANDARDS (DRESS AND APPEARANCE AS WELL AS PERSONAL GROOMING) WILL RESULT IN A FAILING GRADE AND ELIMINATION FROM THE PROGRAM.** Grades will be computed in accordance with standard WISD grading policy. Any Cadet instructed to correct a uniform standard deficiency will have until the next scheduled uniform inspection to comply. Any cadet instructed to correct a personal appearance, or grooming deficiency will have until the next inspection day to correct the deficiency. Any cadet cited twice in a row for the same uniform, personal appearance and/or grooming standards deficiency will have their parents/guardians notified and a letter of counseling will be issued by the SASI/ASI. Any Cadet cited three times during a semester for the same uniform, personal appearance or grooming standards deficiency will have their parent/guardian notified and the Cadet will be evaluated for dismissal from the AFJROTC program.

**GRADING SCALE: As set by the Texas State Board of Education**

**Grade Percentage Required**

A	90 and above
B	80-89
C	75-79
D	70-74
F	69 and below

**MAJOR GRADES**

Leadership Education (LE 200 and Drill): Uniform inspections, exams (to include drill and ceremonies), and participation in special events during the academic day (such as Veterans Day programs).

Aerospace Science (AS 220): Projects and exams (projects may be individual or team-based).

Wellness: Uniform wear (PT uniform); exams (may be written or practical exams).

**DAILY GRADES**

Leadership Education (LE 200): quizzes; homework; in-class work; completion of weekly drill activities/exercises.

Aerospace Science (AS 210): quizzes, homework, in-class work.

Wellness: participation in wellness activities, quizzes, homework; in-class work.

**UNIFORM WEAR (2 Major Grades):** Uniform wear is a large (and required) part of the Air Force JROTC program. ALL cadets (except first year cadets who opt out) are required to wear the appropriate blue uniform every Tuesday from the start of the school day until released (0740 until 1540 hrs) unless otherwise instructed by the SASI/ASI. Additionally, all cadets are required to wear their issued PT uniform every Thursday during their assigned AFJROTC class period unless otherwise instructed by the SASI/ASI. First-year cadets who opt out of the uniform and standards requirements will have a different activity to complete to earn their grade. On Thursday, first year cadets who have opted out of the uniform and standards requirement will be required to bring/wear their own school appropriate athletic clothes to participate in our PT activity. All first-year cadets will be required to participate in the wellness portion of the AFJROTC program.

- Make-up day for **EXCUSED** absences on “Blues” uniform day is the next class day the Cadet is present for 100% credit. If the Cadet does not wear their uniform on the makeup day, then a grade of zero will be given for that uniform day. If the Cadet has an excused absence on uniform day and an unexcused absence the next day, then the Cadet will be allowed one opportunity to wear their uniform the next class day for a maximum grade of 70% for that uniform day.
- The makeup day for **UNEXCUSED** absences is the next school day for a maximum grade of 70%.
- Any Cadet who comes to class on uniform day without wearing their uniform will receive a grade of zero; there are no makeups for this.
- Any Cadet who is absent on PT day will be required to attend an after-school PT session (in their PT uniform) to make up their missed grade. Cadets who have an excused absence on PT day will be able to earn the maximum of 100 points. Cadets who have an unexcused absence on PT day will be eligible to earn up to 70 points by attending the makeup PT session. Cadets who are present on PT day but fail to wear their uniform will receive a grade of zero for PT uniform wear but are eligible to earn the full 100 points for completing the PT activity. All makeup (afterschool) PT sessions must be completed prior to the next scheduled PT session (exceptions to this policy must be approved by the instructors).

Failing to wear the blue uniform all day (and remain within required grooming and personal appearance standards) may result in a grade of zero for that uniform day, regardless of whether the infraction is before or after the Cadet’s assigned AFJROTC class period or if the infraction occurs on or off campus. Multiple failures (defined as three) to wear your uniform can lead to disenrollment from the AFJROTC program. Any Cadet who needs to change out of their uniform for a specific reason must obtain permission from the SASI or ASI **AHEAD OF TIME**. Examples of when a Cadet may need to change out of their uniform before the end of the school day includes participation in athletics or PE; construction trades; art; certain Agriculture classes and band. If a cadet needs to change out of their uniform for a specific class period, then they must put their AFJROTC uniform back on when the class period is over (unless it is the last class period of the day).

Cadets are required to wear their **Physical Fitness** uniform every **Thursday** during their assigned AFJROTC class period unless otherwise directed.

Failure to return all accountable uniform items by the end of the program or academic year will result in the student being placed on the “Fines/Holds” list until the accountable uniform items are paid for or returned. Cadets who will return to the AFJROTC program the next school year or participate in summer AFJROTC programs may be allowed to keep their uniform items over the summer; this is at the discretion of the instructors.

**EXAMS (Major Grade):** Exams will be a comprehensive assessment of all material taught. These tests will cover the concepts taught in all portions (AS, LE, and Wellness) of the AFJROTC program. Exams may be specific to a particular area of study (AS, LE, or Wellness) or they may be combined into a single comprehensive exam.

**CLASS ATTENDANCE, PREPARATION, AND PARTICIPATION (Promotion points):** Cadets earn promotion points commensurate with their class participation (engagement) and effort. Cadets may earn up to 25 promotion points per day (Monday – Thursday) for active participation (engagement) in class discussions and activities. If a cadet misses class for any reason, they will not receive any promotion points for that day. Cadets who are not prepared for class cannot participate fully in class. If a cadet comes to class unprepared, then they will not receive promotion points for that day. Class preparation includes (but is not limited to) turning in assignments at the beginning of class as well as completing any required reading assignments before class.

**PHYSICAL FITNESS Activities (Daily Grade):** All cadets will receive a grade for their participation in scheduled health and wellness (physical fitness) activities. Cadets who fail to wear their required fitness uniform but still participate in the scheduled fitness activities are eligible to earn the maximum points for participation (100). Cadets with an excused absence on PT day will be given the opportunity to complete an afterschool PT session for 100% credit. Cadets with an unexcused absence on PT day will be given an opportunity to complete an afterschool PT session for a maximum of 70 points. Afterschool PT sessions must be completed before the next scheduled PT day. If a Cadet fails to attend an afterschool PT session before the next scheduled PT day, they will receive a **ZERO** for their missed PT day.

**QUIZZES (Daily Grade):** quizzes may be administered at any time. These quizzes may be announced ahead of time or unannounced “pop” quizzes. Quizzes may be conducted in-class or by online tools like Google Classroom, Schoology, or Turning Technologies.

**HOMEWORK/CLASSWORK (Daily Grade):** Assignments are due at the beginning of the class period unless otherwise directed or the Cadet has an excused absence that day. For excused absences, the assignment will be due the next class day that the cadet is present. Assignments not turned in on the due date because of an unexcused absence will be turned in on the first day the cadet returns for a maximum grade of 70%. Any cadet who is present for class but does not turn in a required assignment will be given the opportunity to turn in the assignment one day late (the next school day) for a maximum grade of 70%. All assignments will be due at the beginning of each class period following formal reporting. Assignments given through online resources will have a turn-in cutoff time of 0730 hrs on the due date. Any Cadet who turns in their assignment after this cutoff time (but before 0730 hrs the next class day) will be eligible to earn a maximum of 70 points.

**CLASS/SCHOOL BEHAVIOR:** The nature of the AFJROTC mission, as well as its high visibility within the school and community, requires members to adhere to higher standards than might be found among the broader student population. **Inappropriate behavior**, in or out of uniform, is prohibited while participating in AFJROTC program. This behavior includes, but is

not limited to, consuming alcohol, drug use/abuse, tobacco use, horseplay, public displays of affection (on campus or while in uniform), fighting, disparaging remarks, insubordination, disrespect, discrimination, verbal threats, cyber-bullying, and/or physical attacks. Cadets participating in or condoning prohibited activities will be evaluated for dismissal from the AFJROTC program. Cadets assigned to ISS for minor standards deviations (such as being tardy) will receive disciplinary counseling by the SASI/ASI. Cadets assigned to ISS will be given assignments to complete and turn in by the end of the school day.

**APPEARANCE AND GROOMING STANDARDS:** Cadets are required to abide by the personal grooming and appearance standards defined in the Cadet Guide. Failure to comply with appearance and grooming standards is grounds for elimination from the AFJROTC program.

**ONLINE CLASSROOM:** Each class (flight) will have an online classroom (such as Schoology, Google Classroom, or Turning Technologies) created for them by the SASI/ASI. Students will access their online Classroom using their Wharton High School email credentials. The online classroom will serve as the means by which information will be passed to each flight by the SASI/ASI. All materials Cadets need to study will be placed in their online classroom. It is the responsibility of each Cadet to ensure they can access their online classroom. **All Cadets are required to check their assigned online classroom(s) daily.**

**AFJROTC WEBPAGE:** Our AFJROTC unit has a web page attached to the Wharton High School webpage. It is located under the “Clubs/Orgs” tab. This site hosts a wealth of information for both Cadets and their parents/guardians to include the Cadet Guide, Course Syllabus, 30-Step Drill Guide, and permission/release forms.

**COMMUNITY SERVICE:** Cadets will have multiple opportunities to perform Air Force JROTC-sponsored community service during each semester to include restoring the historic fence around the Wharton cemetery and participating in Adopt-a-Highway cleanup efforts. Community service events are logged, and Cadets will have an opportunity to earn decorations for their participation. Additionally, active participation in AFJROTC-sponsored community service is a requirement for promotion consideration. Cadets must earn a minimum of 15 AFJROTC-sponsored community service hours each semester to be eligible for promotion consideration.

**SPECIAL EVENTS / PARADES:** There will be special events throughout the school year which cadets will be expected or encouraged to participate in. The level of involvement, motivation, and leadership each cadet displays during such events can have a positive impact on their individual performance as well as the school and the AFJROTC program. There will be some special events that are required (Veteran’s Day programs, Wharton Annual Christmas Parade, and the MLK Jr. Memorial march). All requests to be excused from required events will be handled on a case-by-case basis by the SASI/ASI. Failure to participate in required events is grounds for elimination from the AFJROTC program.

**CURRICULUM-IN-ACTION TRIPS (CIA)/FIELD TRIPS:** Throughout the semester Cadets will have opportunities to participate in AFJROTC- or school-sponsored activities that serve as an extension of the AFJROTC curriculum. These activities may include visits to US Air Force installations, NASA, colleges/universities, museums, etc. Cadets must be in good disciplinary standing (and have passing grades in all classes) to participate. Additionally, some events will require Cadets to meet a minimum number of community service and/or Leadership Development Requirement (LDR) hours to be eligible.

**FUNDRAISING:** Cadets will have the opportunity to raise money to offset the costs associated



with special events (such as the Military Ball, Dining-In, end-of-year field trip, Annual Awards banquet, etc). Cadets who participate in the fundraising activities will have their personal costs for the special event reduced (and if possible, eliminated). Cadets who do not participate in the fundraising activities will be required to pay the full price for participation in the special event.

**CELL PHONES:** Cell phone policy is in accordance with WISD and Wharton HS policies. Cell phones must remain turned off and out of sight during the instructional day. Students who use an electronic/ telecommunications device (cellphone, tablet, laptop, etc....) during the school day (without permission from a staff member) will have the device confiscated. Parents may pick up the confiscated device from the assistant principal's office for a fee of \$15. Any student who refuses to turn over their cell phone (or other electronic/telecommunications device) will be considered insubordinate and will receive additional disciplinary consequences which may include elimination from the AFJROTC program.

#### **BASIC RULES:**

1. Class time is for class activities.
2. Listen when someone else is talking.
3. Respect your classmates
4. During class and while engaged in AFJROTC activities, Cadets address each other by Cadet and last name only. This does not apply (but is not prohibited) while participating in LDR practices.

#### **EXPECTATIONS FOR CADETS:**

1. Be on time...to class, scheduled events, practices, etc.
2. Maintain loyalty...to the AFJROTC program, your school, your community, and your values.
3. Practice discipline...no eating, drinking, or chewing gum in the classroom (water is allowed).
4. Adhere to standards...wearing hats or sunglasses indoors is prohibited.
5. Be professional...no horseplay in the AFJROTC areas.

#### **CLASSROOM PROCEDURES:**

1. Enter the classroom and proceed directly to your desk.
2. Place books / backpacks under your desk and begin warmup assignment.
3. When the tardy bell rings, stand at the position of "**Parade Rest**".
4. The flight commander / sergeant will call the class to "**Attention**" when the instructor approaches and state "**Report**".

5. The elements (if assigned) will report.
6. The flight commander / sergeant will lead the “Pledge of Allegiance” and the Texas Pledge.
7. The flight commander / sergeant will report to the SASI/ASI. (**Sir, \_\_\_\_ flight is all present and/or accounted for...with the exception of Cadet(s) \_\_\_\_**)
8. The flight commander / sergeant will place the cadets in their seats with the command “**at ease, take your seats**”.
9. Approximately two minutes before the class dismissal bell rings, the instructor will direct the flight commander / sergeant to prepare the class for dismissal.
10. Upon the command “**Prepare for Dismissal**”, Cadets will stop class work and put books and classroom materials away. Cadets will clean up their desks, pick up any trash in the immediate vicinity of their desks, align their desks with others in their element, and prepare to stand for dismissal, and assume “**Parade Rest**”.
11. At the signal of the instructor, the flight commander / sergeant will call the flight to “**Attention**” and lead the flight in the reciting the Cadet Honor Code, Air Force Core Values and “Tiger Yell”. Once complete the flight commander / sergeant will direct Cadets to return to their seats and wait for the bell to dismiss.
  - a. Cadet Honor Code: ***I will not lie, cheat, or steal; nor will I tolerate those who do***
  - b. Air Force Core Values: ***Integrity First; Service Before Self; Excellence In All We Do***
  - c. Tiger Yell:

***Cadets, WHAT DO WE HAVE?***

***Wharton Pride, Tiger Pride, ROTC Pride***

***Show it off***

***Do or Die***

***Education, Dedication, Determination, Motivation***

***Hoo Rah, Hoo Rah, Hoo Rah***

12. Always use the titles and/or Sir / Ma’am when addressing AFJROTC instructors and senior ranking cadets.

## **ADDITIONAL CLASSROOM CONSIDERATIONS**

1. Always bring your required items to class (notebook, pen / pencil, etc).
2. Wear the correct uniform on the appropriate day.

3. Place personal belongings under your desk – nothing in the aisle.
4. Raise your hand and wait to be acknowledged.
5. Remain in your seat unless given permission to move about the room.
6. Always use the trashcan to dispose of trash. If you see trash, clean it up.
7. Contact an AFJROTC instructor prior to (when possible) or immediately after an absence from class to determine makeup requirements.
8. Upon a PA announcement, flight commander / sergeant states **“Quiet Please”** and all talking / movement will cease during the announcement.
9. If a Cadet becomes suddenly ill, he / she should immediately notify the instructor. The instructor will take appropriate actions to ensure medical assistance.
10. Any Cadet who must depart the classroom for any reason must contact an instructor to obtain permission and a written pass (as required).
11. In the event of a substitute teacher, Cadets will remain professional and respectful of all instruction. The flight commander / sergeant is expected to assist the substitute upon request.
12. Response to fire drills, severe weather, and emergency situations will be in accordance with the WHS Student Handbook and posted classroom instructions. Cadets should listen closely for instructor direction(s).
13. When in doubt, ASK questions

This memorandum is a graded homework assignment (**MAJOR GRADE**) and is required to be signed (**in ink**) by the parent/guardian **AND** cadet and returned to the AFJROTC instructors no later than 10 August 2023. The completed assignment may be returned in person or emailed to the instructors.

MEMORANDUM FOR SASI/ASI

FROM (PARENT/GUARDIAN NAME): \_\_\_\_\_

Subject: Acknowledgement of AFJROTC rules and standards (AY 24)

1. I have read the AY 24 AFJROTC Course Syllabus and Cadet Guide and understand the requirements for my cadet (cadet's name: \_\_\_\_\_) regarding participation in the AFJROTC program, to include required dress, appearance, and personal grooming standards (shaving, haircut/color, fingernails, etc.).
2. I understand and acknowledge that my cadet is required to wear (unless directed otherwise by the AFJROTC instructors) the AFJROTC blue service uniform every Tuesday and the AFJROTC physical training uniform every Friday. First year Cadets who opt out of the uniform/grooming standards will be required to provide their own athletic clothing for Friday PT sessions.
3. I understand and acknowledge my cadet is required to abide by the rules and standards outlined in the AFJROTC Course Syllabus and Cadet Guide and that failure to do so may result in my cadet being dismissed from the AFJROTC program.
4. I understand and acknowledge my cadet may be required to participate in instructor supervised community service activities (parades, marches, etc...) outside of regular school hours (to include weekends and holiday breaks).
5. I understand and acknowledge that it is the responsibility of my cadet to access their assigned AFJROTC online classroom daily to keep up to date on information, announcements, and to review all AFJROTC course materials.
6. I understand and acknowledge that I may access the TX-954 webpage located on the Wharton High School webpage under the tab "Clubs/Orgs" to view the Cadet Guide, Course Syllabus, and other AFJROTC Unit TX-954 related information.

\_\_\_\_\_  
(Parent/Guardian signature and date)

\_\_\_\_\_  
(Cadet signature and date)